

## CONTINUING EDUCATION FACT SHEET FOR 2019 REAL ESTATE MANAGING BROKER RENEWAL

- Do not submit proof of continuing education (CE) with your renewal. Your education course provider must report your course work. It is the responsibility of each renewal applicant to retain or otherwise produce evidence of such compliance upon request.
- Prior to renewing a license, the licensee shall be required to complete the required courses between 5/1/2017 and 4/30/2019.

### Summary of Continuing Education (CE) Requirements

#### If licensed prior to February 1, 2019:

##### **24 hours of CE is required:**

- 12-hour Broker Management Interactive Course, and
- 12 hours of CE which includes:
  - 6 hours of Core credits – (3 Core A and 3 Core B)
  - 6 hours of Elective credit

Note: The approved 45-hour brokerage administration and management course shall satisfy the 12-hour broker management CE requirement if the 45-hour course was completed between May 1, 2017 and April 30, 2019.

#### If licensed after February 1, 2019:

##### **No CE is required**

**Note:** Continuing Education earned for disciplinary purposes may not be used toward your CE renewal requirements.

### Certification of Compliance with Continuing Education Requirements

- 1) Each renewal applicant shall certify, on the renewal application, to full compliance with the CE requirement
- 2) **Active attorneys** are exempt from CE but shall certify on the renewal application to full compliance with the CE requirements.
- 3) The Department may require additional evidence demonstrating compliance with the CE requirements.

**DFPR WEB SITE:** [www.IDFPR.com](http://www.IDFPR.com)

CE must be obtained through an IDFPR approved Real Estate School.

- A list of approved Continuing Education and Broker Management Continuing Education Providers may be found at:  
<http://www.idfpr.com/DRE/Education/RECESCH.asp>
- Your list of completed CE courses may also be found using the "CE Lookup" at:  
[www.IDFPR.com/applications/CE\\_Lookup/](http://www.IDFPR.com/applications/CE_Lookup/)

*Note: If you have taken a CE course and you don't see it listed on this website; our records may not yet have been updated. (It can take up to 60 days for your courses to appear on our website. Approved providers are only required to report completions on a monthly basis.)*